

**The Constitution
of the Model United Nations
of Vanderbilt University**

Article I Name of Organization

The official name of this organization is the Model United Nations of Vanderbilt University, hereinafter referred to as MUN.

Article II Purpose and Objectives of the Organization

Section A The purpose of MUN is to provide Vanderbilt students with a forum to discuss international topics; to guide high school students in such discussions; to improve speaking, debate, and parliamentary skills of both groups; and to represent Vanderbilt University to the best of our ability in national and international competition.

Section B The organization's objectives are to increase the international awareness of the membership, the campus, and the community as a whole.

Article III Faculty Advisor

Section A The Faculty Advisor shall oversee all aspects of MUN and ensure the observance of University guidelines.

Section B The Faculty Advisor shall be chosen by the Executive Committee of MUN and approved by the Office of Student Affairs or the appropriate University office.

Article IV Membership

Section A All full-time students of Vanderbilt University in good academic standing are qualified for membership in MUN with the following provisions:

Provision 1. The two levels of membership are Full and Associate Membership.

Provision 2. Any student can be an Associate Member. Any new students joining MUN enter as Associate Members.

Provision 3. To become a Full Member, a student must have attended at least one-half of the General Body Meetings in the previous semester.

Clause A In the case of a mid-term election occurring before the end of the semester a Full Member will then be defined as a student who has attended at least one-half of the General Body Meetings up to that point in the semester.

Provision 4. Any member participating in a program outside the United States or on a leave of absence shall retain the member status determined during their last semester at Vanderbilt

Provision 5. MUN shall not deny membership based on gender, race, religion, creed, national origin, sexual orientation, handicap, or age.

Section B The privileges of all members of MUN are as follows:

Provision 1. All members may attend announced simulations.

Provision 2. All members may attend announced training sessions.

Provision 3. All members may be considered to go to intercollegiate competition.

Clause 1. With the exception of the Head Delegate, all members will be eligible to attend a maximum of one conference less than the total number of conferences (provided that the number of conferences exceeds two) that Vanderbilt's MUN delegation attends throughout the year. In the event that there are an insufficient number of full-body members willing to attend, this procedure will be disregarded.

Provision 4. All members may attend sessions (free of charge whenever possible) in which MUN is hosting a guest speaker.

Section C The additional privileges of Full Members are as follows:

Provision 1. Only Full Members are eligible to vote in General Body elections, special elections, and amendment votes.

Provision 2. Only Full Members may be nominated for elected offices.

Section D Review of Membership Status

Provision 1. Attendance records will be made available upon request, allowing members to see their current standing.

Provision 2. At the first General Body Meeting of each semester, membership status for the semester will be prepared.

Provision 3. The Secretary will deem perpetual absences from meetings as excused or unexcused on an individual basis in order to maintain full membership with the following stipulations:

Clause 1. If the excuse for an absence is academic in nature, the absence shall automatically be excused, provided the member notifies the Secretary prior to the beginning of the meeting.

Clause 2. If the excuse is of dire personal consequence, i.e. severe illness or death in the family, the absence shall automatically be excused provided the Secretary is notified in a timely manner.

Clause 3. All other excuses shall be considered on an individual basis.

Article V Committees

Section A The Executive Committee

Provision 1. The Executive Committee shall comprise of the President, the Vice President, the Parliamentarian, the Secretary, the Treasurer, the Attorney General, the Director(s) of Technology, the Director(s) of Publicity, Director(s) of Philanthropy, Director (s) of Social Enrichment, the Head Delegate, the relevant co-head delegate, and the Secretary or Secretaries General of VUMUN.

Provision 2. Only the President, the Vice President, the Parliamentarian, the Secretary, and the Treasurer shall be the voting Executive Committee Members. No one else will have a vote in the Executive Committee.

Provision 3. The Executive Committee, when motioned and seconded by two of the voting Executive Committee Members, may proceed in Executive Session, thus concealing the proceedings, but not the results, of that meeting to all who were not in attendance. The only persons allowed to be in attendance during the Executive Session are the Executive Committee Members and any other persons approved by a majority of the voting Executive Committee Members.

Provision 4. All elected Executive Committee Members shall begin their terms of office two weeks after each individual is elected.

Provision 5. The Attorney General may object to any decision of the Executive Committee. Such an objection can only be overturned by a 4/5 vote of the Executive Committee. If the objection stands, the issue can then be submitted to a quorum of the Full Membership and passed by a majority vote.

Section B Subcommittees

Provision 1. All subcommittees shall be formed after nomination by a member of the Executive Committee and an approval of the majority of the voting Executive Committee Members.

Provision 2. Motions to create a subcommittee must name the subcommittee's specific purpose and the duration of that subcommittee's existence.

Provision 3. Upon the creation of a subcommittee, the President shall appoint a chair with approval of the majority of the voting Executive Committee Members.

Provision 4. The Chair shall select the members of his/her respective committee from among the members of MUN who have expressed interest.

Clause 1. The Chair shall solicit interest through means including, but not limited to, a sign-up sheet available at the General Body Meeting.

Provision 5. All subcommittee chairs shall submit a written report of that committee's activities to the President at the first Executive Committee meeting of each month, or in another interval as determined by the Executive Committee. A final report is due one week after the end of the subcommittee's existence.

Article VI Duties of Officers

Section A President

Provision 1. The President shall organize and preside over all Executive Committee meetings.

Provision 2. The President shall appoint: chairs of subcommittees, the Director(s) of Technology, Director(s) of Philanthropy, Director(s) of Social Events, and Director(s) of Publicity with the approval of the majority of the voting Executive Committee Members.

Provision 3. The President has the right to solicit written reports from any Executive Committee Member.

Provision 4. The President shall assume the responsibilities of any unoccupied elected office until the position is filled by procedures outlined in this constitution.

Provision 5. The President shall serve as a liaison to the University, to the Department of Political Science, and to the Faculty Advisor.

Provision 6. The President shall be a voting Executive Committee Member; however he/she may only cast a ballot when all four other voting members are present and only in order to break a 2-2 tie of the other four voting executive board members on Executive Committee votes.

Section B Vice President

Provision 1. The Vice President shall organize and preside over all General Body Meetings and special meetings/events.

Provision 2. The Vice President shall schedule any speakers for General Body MUN meetings when requested by the Executive Committee.

Provision 3. The Vice President shall serve as a liaison to other organizations related to the United Nations in the Greater Nashville Area, including but not limited to the Nashville Chapter of The United Nations Association.

Provision 4. The Vice President shall assume the responsibilities of the President in his/her absence.

Provision 5. The Vice President shall be a voting Executive Committee Member.

Section C Parliamentarian

Provision 1. The Parliamentarian shall organize, plan, and chair all new member training.

Provision 2. The Parliamentarian shall make himself/herself available to Head Delegates for specific conference training.

Provision 3. The Parliamentarian shall organize, plan, and chair all MUN general body training sessions.

Provision 4. If the Parliamentarian does not wish to or cannot chair any given simulation, he/she may appoint another person as chair as long as that person accepts the appointment and the Executive Committee members are notified of the change on or before a date three days before the simulation.

Provision 4. The Parliamentarian will maintain parliamentary procedures for all scheduled meetings and simulations.

Provision 5. The Parliamentarian shall be a voting Executive Committee Member.

Section D Secretary

Provision 1. The Secretary is responsible for taking the minutes of the Executive Committee and the General Body Meetings, unless the Executive Committee is proceeding in Executive Session, and then making those minutes available to the Body in a timely manner after the meeting.

Provision 2. The Secretary is responsible for the maintenance of the attendance lists, as well as determining whether an absence shall be considered excused or unexcused.

Provision 3. The Secretary is responsible for making a list available to the Attorney General at the beginning of each semester of Full Members.

Provision 4. The Secretary must maintain all MUN listservs.

Provision 5. The Secretary shall be a voting Executive Committee Member.

Section E Treasurer

Provision 1. The Treasurer shall oversee all financial matters of the organization.

Provision 2. The Treasurer shall submit monthly budget updates to the Executive Committee and oversee the distribution of all budgeted funds unless otherwise noted in this constitution.

Provision 3. The Treasurer shall serve as a liaison to the Financial Adviser.

Provision 4. The Treasurer shall be responsible for the AcFee application and presentation.

Provision 5. The Treasurer must be informed of all financial decisions pertaining to the club made by any head delegate or office.

Provision 6. The Treasurer shall be a voting Executive Committee Member.

Section F Attorney General

Provision 1. The Attorney General advises the Executive Committee on risk management issues, including club and Executive Committee activities.

Provision 2. The Attorney General organizes and runs all General Body elections, special elections, and amendment votes.

Provision 3. The Attorney General provides interpretation of any constitutional article, provision, clause, or sub-clause upon request of the Executive Committee.

Provision 4. The Attorney General may place himself/herself on the agenda at any General Body Meeting.

Provision 5. The Attorney General shall have the ability to veto any item in proposed bylaws as well as any decision of the Executive Committee.

Section G Head Delegate

Provision 1. The Head Delegate shall organize and lead all conference training and selection and make himself/herself available to Parliamentarian for new member and general body training.

Provision 2. The Head Delegate will choose a co-head delegate for each conference, who will be approved by the Executive Committee.

Provision 3. If the Head Delegate does not wish to or cannot chair any given conference training simulation, he/she may appoint another person as chair as long as that person accepts the appointment and the Executive Committee members are notified of the change on or before a date three days before the simulation.

Section H co-Head Delegate

Provision 1. A co-Head Delegate shall plan the logistics for their conference and shall work with the Head Delegate to lead all conference training and selection for their conference.

Section I Director(s) of Technology

Provision 1. The Director(s) of Technology maintains all Internet communications through the Vanderbilt MUN Web site, updating the Web site at least once every two weeks during the academic year.

Provision 2. The Director(s) of Technology is responsible for obtaining voice, data, email, or fax communication lines for the organization upon request by the Executive Committee.

Section J Director(s) of Publicity

Provision 1. The Director(s) of Publicity holds the primary responsibility for publicizing all general body meetings and other related events to the campus as a whole using any appropriate means available, issuing press releases.

Section K Director(s) of Philanthropy

Provision 1. The Director(s) of Philanthropy shall be responsible for organizing service opportunities and philanthropic events at the request of the Executive Committee.

Provision 2. The Director(s) of Philanthropy shall be responsible for organizing at least one major philanthropic event benefiting a relevant international cause per academic year.

Section L Director(s) of Social Enrichment

Provision 1. The Director(s) of Social Enrichment shall be responsible for organizing social events at the request of the Executive Committee.

Provision 2. The Director(s) of Social Enrichment shall be responsible for coordinating Model United Nations alumni networking.

Section M Secretary or Secretaries General

Provision 1. The Secretary or Secretaries General shall be responsible for the organization of all activities required to lead the VUMUN High School Conference.

Provision 2. The Secretary or Secretaries General shall be responsible for the selection of the VUMUN High School Conference Secretariat, pending the approval of the voting members of the Executive Committee.

Article VII Selection of Officers

Section A President, Vice President, Parliamentarian, Secretary, Treasurer, Attorney General

Provision 1. Any Full Member shall be eligible for the offices of President, Vice-President, Parliamentarian, Secretary, Treasurer, or Attorney General.

Provision 2. General Body Elections for the President, Vice President, Parliamentarian, Secretary, Treasurer, and Attorney General are to occur at a General Body Meeting to be held after February 1st, but no later than two weeks after the last day of spring break in the College of Arts and Science.

Provision 5. Any Full Member seeking an office shall submit his/her name to the Attorney General and the Executive Committee listserv on or before 11:59PM on the Sunday immediately preceding the General Body Meeting at which elections are to take place.

Provision 6. Only Full Members are allowed to make nominations. A Full Member can only nominate himself/herself.

Provision 7. Full Members can run for a maximum of two (2) offices in the General Body Election, but may only accept the highest office elected to in the following order: President, Vice President, Parliamentarian, Secretary, Treasurer,

and Attorney General. If a Full Member is on the ballot twice and gets elected to the higher of the two offices, his/her name will be removed from the ballot of the lower office.

Provision 8. The Attorney General must make the ballot public to all members by use of the listserv on or before 12:01PM on the Monday immediately preceding the General Body Meeting at which elections are to take place.

Provision 9. Only Full Members are allowed to vote.

Provision 10. The Attorney General shall take the vote on a per-office basis. Each candidate for President is allowed to speak for no more than five minutes on his/her qualifications for office and/or plans for action once in office; candidates of all other offices have no more than three minutes. After all candidates for the particular office wishing to speak have done so, voting by secret paper ballot will occur. The ballots will be collected and counted by two people appointed by the Attorney General. This procedure is to be repeated for each office in contention starting with President until all offices have been elected.

Provision 11. In the event that no candidate receives a majority vote, a runoff election shall immediately occur before any other offices are voted on with the following candidates entering the runoff election:

Clause A The candidate or candidates receiving the highest single vote count shall advance into the runoff election.

Clause B In the event that only one candidate advances as pursuant in Clause A, the candidate or candidates receiving the second highest vote count shall advance.

Provision 13. In the case of a tie in the runoff election, the election shall be decided by the voting Executive Committee Members to be taken at an emergency Executive Committee meeting held in Executive Session immediately before any other offices are voted on. The voting Executive Committee Members are the members of the current administration since the terms of the officer-elects has not started.

Clause A If none of the candidates in the runoff election are members of the Executive Committee, the voting Executive Committee members shall discuss and decide the election.

Clause B If one or more of the candidates are non-voting Executive Committee members, he/she may not be in attendance at the Executive Session at which the election is to be determined. The voting Executive Committee members shall discuss and decide the election.

Clause C If one or more of the candidates are voting Executive Committee members, he/she must be present to cast a ballot for the contested office. However, while that candidate is in Executive Session no discussion of the proceeding is to be had. After that candidate has removed himself/herself from session, the voting Executive Committee members shall discuss and decide the election.

Clause D If any of the voting Executive Committee Members are absent, the present members will decide.

Clause E An outcome must be reached within 10 minutes. If no outcome has been reached after 10 minutes, the Attorney General shall decide the winner of the runoff election immediately, acting in the best interest of the organization.

Provision 14. All votes must be cast in person at the assigned General Body Meeting. No proxy voting is allowed. Emails are not acceptable.

Clause A: If a full member of the organization shall be unable to attend an election in person for reasons that are academic in nature, or of dire personal consequence, (i.e. severe illness or death in the family), that member shall be able to vote by proxy if he/she notifies the Attorney General no later than 24 hours prior to the election. Appropriate procedures for voting by proxy are to be determined by the Attorney General based the circumstances of the situation.

Provision 15. Only one person may be elected per office.

Provision 16. If a member elected to the incoming board is deemed as being incapable of handling the duties of that office, the outgoing board shall have the power to revoke the decision of the General Body by a unanimous decision of the board including the President and Attorney General.

Section B Secretary or Secretaries General

Provision 1. Any Full Member shall be eligible for the office of Secretary or Secretaries General.

Provision 2. All Full Members seeking this office shall submit an application to the President for consideration. The President will share all applications with the Executive Committee and solicit feedback from them regarding all applications.

Provision 3. The Secretary or Secretaries General will be appointed by the Executive Committee. The appointment requires a majority vote from the voting Executive Committee members.

Section C Director(s) of Technology, Director(s) of Publicity, Director(s) of Philanthropy, Director(s) of Social Enrichment.

Provision 1. All members in good standing shall be eligible for the offices of Director of Technology, Director of Publicity, Director of Philanthropy, and Director of Social Events.

Provision 2. All members seeking any of these offices shall submit an application to the incoming President for consideration within two weeks after his/her election to the position of President.

Provision 3. The Director(s) of Technology, Director(s) of Publicity, Director(s) of Philanthropy, and Director(s) of Social Events shall be appointed by the incoming President. During the first Executive Committee meeting for the new voting Executive Committee Members, the voting Executive Committee Members must vote to approve the Director of Technology, Director of Publicity, Director of Philanthropy, and Director of Social Enrichment. The Director of Technology, Director of Publicity, Director of Philanthropy, and Director of Social Enrichment will be voted on separately. A majority of the voting Executive Committee Members is needed for approval. If the appointed persons are approved, their terms will start immediately.

Clause A. Each office of Director may be chaired by up to two members.

Section D Vacancy in Office of President

Provision 1. A vacancy in the office of President shall be filled by the Vice President.

Provision 2. The succession of the Vice President to the office of President will create a vacancy in the office of Vice President; this shall be filled as prescribed in this Constitution.

Section E Vacancy in the offices of Vice President, Parliamentarian, Secretary, Treasurer, or Attorney General

Provision 1. In the event of a vacancy, the President will appoint and the voting Executive Committee Members will confirm a temporary replacement for any of these positions. The temporary replacement will serve until the next regularly scheduled General Body Meeting, at which point the Attorney General will take nominations for the vacant office. At the following General Body Meeting, an election will be held, pursuant to the guidelines of Article VII, Section B of this Constitution.

Provision 2. If the office of Attorney General is vacant, the President shall conduct all voting procedures, serving in the capacity of the Attorney General.

Section F Vacancy in the Offices of Director(s) of Technology, Director(s) of Publicity, Director(s) of Philanthropy, Director(s) of Social Enrichment, Head Delegate, co-Head Delegate or Secretary/Secretaries General

Provision 1. If a vacancy in the office of Director(s) of Technology, Director(s) of Publicity, Director(s) of Philanthropy, Director(s) of Social Enrichment, Head Delegate or Secretary/Secretaries General occurs, the President shall appoint a member in good standing to fill out the remainder of the term.

Provision 2. If a vacancy in the office of co-Head Delegate occurs, the Head Delegate will appoint a member in good standing to fill out the remainder of the term.

Provision 3. All appointments must be confirmed by a majority vote from the voting Executive Committee Members.

Section G Terms of Office

Provision 1. The President shall serve a one-year term. No President can be elected to two consecutive terms as President. The President's term shall begin two weeks after he/she is elected and shall end when the new President takes office.

Provision 2. The Vice President shall serve a one-year term. No Vice President can be elected to two consecutive terms as Vice President. The Vice President's term shall begin two weeks after he/she is elected and shall end when the new Vice President takes office.

Provision 3. The Parliamentarian and Treasurer shall serve a one-year term, without a limit on the number of times that he/she may serve. The term of Parliamentarian and Treasurer shall begin two weeks after he/she is elected and shall end when the new Parliamentarian and/or Treasurer takes office.

Provision 4. The Secretary and Attorney General shall serve a one-year term, except in the case of a student studying abroad. In this case, the student may serve until he/she goes abroad. In this case of a vacancy, a special election may be called for under Article VII Section D. The term of Secretary and Attorney General shall begin two weeks after he/she is elected and shall end when the new Secretary and/or Attorney General takes office. There are no limits on the number of times he/she may serve.

Provision 5. The Director(s) of Technology, Director(s) of Publicity, Director(s) of Philanthropy, Director(s) of Social Enrichment, and Head Delegate shall serve as long as the President who appointed them is in office. When the President leaves office, the terms of the Director(s) of Technology, Director(s) of

Publicity, Director(s) of Philanthropy, Director(s) of Social Enrichment, and Head Delegate end. There are no limits to the number of times he/she may serve.

Clause A. In the case of a Philanthropy event scheduled for a date after Executive Board turnover in the spring, the Director(s) of Philanthropy will serve past the term of the President until completion of their duties. This may include serving alongside the newly appointed Director(s) of Philanthropy.

Provision 6. The term of office of the Secretary or Secretaries General shall begin when they are appointed to office and end at the completion of their duties after the VUMUN conference.

Provision 7. Chairs of subcommittees shall serve a term to be determined by the Executive Committee when the position is created, not to last more than one year from the time of appointment.

Provision 8. The term of office of any co-Head Delegates shall begin when they are appointed to office and end at the completion of their duties after the conference for which they were selected.

Article VIII Removal from Office

Section A Reasons for Removal Include:

Provision 1. Failure to execute duties as prescribed by the constitution.

Provision 2. Failure to perform duties of office or duties as an Executive Committee member in good faith. Such conduct includes, but shall not be limited to, using an office or position for the personal benefit of oneself or acquaintances that is deemed harmful to the organization.

Provision 3. Conduct that violates University or community standards that is deemed harmful or potentially harmful to the organization.

Section B Procedure for Removal of Officers

Provision 1. Any member may submit a motion for removal against any officer to the Attorney General. Such a motion should include the grievance against the named officer. In the case that the grievance is against the Attorney General, the motion for removal should be submitted to the President who shall perform the duties of the Attorney General.

Provision 2. The Attorney General shall individually contact each of the non-accused voting Executive Committee Members, letting each member know of the charges brought against the accused officer but not the identity of the accuser.

Provision 3. After notification of the motion for removal, the non-accused voting Executive Committee Members shall reject or affirm the motion for removal in private communication with the Attorney General. If at least one officer affirms the motion, a Removal Hearing shall be convened. The Attorney General shall hold the name of any or all members affirming the motion in confidence, as well as the name of the accuser. If none of the non-accused voting Executive Committee Members affirm the motion, the Attorney General shall notify the accused of the charges brought against him/her but not the identity of the accuser.

Provision 4. Upon determining that a removal hearing shall be convened, the Attorney General shall contact the accused member letting the member know of the charges being brought against him/her, but not the identity of the accuser.

Provision 5. The accuser shall be given the right to speak and answer questions at an Executive Session meeting to be held before the removal hearing for no more than fifteen (15) minutes at which the accused is neither present nor notified of the meeting.

Provision 6. The non-accused officers shall consider the motion in an Executive Session at which the accused officer is not present except in order to respond to all charges, at which the accused member may speak and answer questions for no more than fifteen (15) minutes after hearing the charges presented publicly against him/her. If 3/4 of the non-accused officers vote in favor of the motion, the accused officer shall be removed from office. All such proceedings shall be conducted under Executive Session.

Clause A. If the accused officer is the Parliamentarian, Secretary, Treasurer or Vice President, the President will vote on the motion (and not just to break a tie) to ensure that there are four Executive Committee members voting on the motion.

Provision 7. If a motion fails to receive a 3/4 majority, the officer shall be cleared of the charges and be considered in good standing.

Provision 8. If the motion fails, a petition of removal can be created. If 2/3 of Full Members sign and date the petition, the officer will be removed from office.

Article IX Meetings

Section A General Body Meetings

Provision 1. General Body Meetings shall be chaired by the Vice-President.

Provision 2. The purpose of General Body Meetings is to discuss organization business, increase international awareness, train members in parliamentary procedure and debate, and discuss international issues.

Provision 3. General Body Meetings can include training, simulations, speakers, discussions, debates, and other activities that fulfill the mission of the organization.

Provision 4. General Body Meetings shall be held no fewer than six times per semester but no more than once per week.

Provision 5. General Body Meeting times shall be approved by the voting Executive Committee Members at the first Executive Committee meeting of each semester.

Provision 6. At the beginning of each General Body Meeting, an agenda is to be taken and ordered by the Chair.

Provision 7. No General Body Meetings are to be held during Final Exam week or "Dead" week.

Provision 8. The date, time, and location of General Body Meetings are to be appropriately publicized prior to the meeting by the Secretary and Director(s) of Publicity.

Section B Executive Committee Meetings

Provision 1. Executive Committee Meetings shall be chaired by the President.

Provision 2. The purpose of Executive Committee Meetings is to plan General Body Meetings and Special meetings and to discuss other club matters.

Provision 3. The Executive Committee shall meet during the last full month of each semester to determine meeting dates and times for the Executive Committee meetings for the following semester.

Provision 4. Deviations from the decided day and time must be approved by a majority of the voting Executive Committee Members.

Provision 5. At the beginning of each Executive Committee meeting, an agenda is to be taken.

Provision 6. The President shall publicize the Executive Committee meetings to all members prior to each meeting.

Provision 7. Executive Committee meetings shall be held no fewer than ten times per semester but no more than two times per week.

Provision 8. The Executive Committee meetings will be open to all members except when in Executive Session.

Section C Special Meetings/Events

Provision 1. Special Meetings/Events shall be chaired by the appropriate officer.

Provision 2. Special meetings can be called for events that will take more time than allowed for General Body Meetings or for events that are open to the community.

Provision 3. Special meetings can be called for speakers and other events that benefit the organization.

Provision 4. Special meetings are to be called by the President with approval of the voting Executive Committee Members.

Provision 5. Attendance can be taken at special meetings if the voting Executive Committee Members approve it and the membership has at least one week's notice.

Section D Special Simulations and Training

Provision 1. Special simulation and training meetings can be called for events that will take more time than allowed for General Body Meetings or for events that are open to the community.

Provision 2. These meetings are to be called by the Parliamentarian or Head Delegate with approval of the voting Executive Committee Members.

Provision 3. Attendance can be taken at these meetings if the voting Executive Committee Members approve it and the membership has at least one week's notice.

Section E Quorum

Provision 1. One third (1/3) of Full Members are required to be present for elections and other referendums.

Provision 2. One half (1/2) of Full Members are required to be present for amendment voting.

Provision 3. At least 4/5 of the voting Executive Committee members are required for Executive Committee votes except for deciding runoff elections per Article VII, Section A, Provision 12.

Provision 4. Any votes taken without a quorum are invalid unless otherwise noted in the constitution.

Provision 5. Full Members participating in programs outside the United States or on a leave of absence from the university shall be considered Full Members in good standing but not be counted for quorum purposes provided the secretary has been notified of the member's status.

Section F. Minutes shall be taken by the Secretary at all General Body Meetings and Executive Committee Meetings and may be made available upon request to all members for all meetings, unless such meeting is held in Executive Session.

Article X Funds

Section A Budgets

Provision 1. The President and Treasurer must compile a finalized budget and present it to the financial advisor at the beginning of each semester.

Provision 2. Updates including expenditures and revenues must be obtained at least once a month by the Treasurer.

Section B Requesting Funds

Provision 1. To request funds allocated in the finalized budget, Executive Committee members must submit a request to the Treasurer.

Provision 2. To request funds not allocated in the finalized budget, a request to the President and Treasurer is required. With the approval of either officer, the request will be presented to the voting Executive Committee Members, where it must receive a majority vote in order to be approved.

Article XI Parliamentary Procedure

Section A The Parliamentary Procedure for all meetings shall be determined by the Parliamentarian or chair of that session.

Section B The Parliamentary Procedure for all conference shall be approved by the Parliamentarian and Secretary or Secretaries General of that conference.

Article XII Selection of Convention Delegates

Section A The Executive Committee shall select the convention delegates and alternates by specific selection mechanisms (i.e. performance at simulations, etc.) deemed necessary by the Executive Committee within two weeks of the Secretary having provided the sign-up sheet to the General Body.

Article XIV Amendments

Section A All proposed amendments shall be submitted to the Attorney General and the Executive Committee listserv. Any member shall be eligible to propose an amendment.

Section B All proposed Amendments must be passed by a 4/5 majority of the Executive Committee. If the motion fails, the amendment can be submitted to the membership for approval.

Section C Any amendments not receiving 4/5 majority of the Executive Committee can be considered by the Full Members. A 2/3 majority of Full Members in attendance, provided that quorum is met, is needed to pass the amendment.

Article XV Bylaws

Section A Creating bylaws are optional. They may not violate any provision outlined in this constitution.

Section B Bylaws can be created to clarify areas left open to interpretation by this constitution, including, but not limited to, meeting committee, or officer procedures.

Section C Each officer and/or chair shall review and/or create bylaws for his/her office and submit said bylaws within one month of election; however, officers and/or chairs may submit ne or revised bylaws at any time so long as the initial submission is made within one month of his/her election.

Section D Bylaws, once created or modified, must be submitted to the President and Attorney General to be kept on file.

Section E The Attorney General has veto right on any item in the bylaws.